

## Gads Hill Center Policy on Lobbying

Gads Hill engages in community education and lobbying, to the extent allowed by law, on issues that affect our program participants including local, state and federal laws that impact regulations and funding for social services, education and health services. Gads Hill will track lobbying expenditures to stay within the law. Procedures will be developed and made a part of the Accounting Policies to ensure that staff activities stay within the parameters established by law.

Each year, the Board of Directors will establish a budget for lobbying, based on recommendations from the Chief Financial Officer, which recommendations shall include a determination of the funding available from sources that permit use for such activities, the program needs of the Center and the regulatory and funding issues pending which warrant Gads Hill Center involvement.

## Employee Handbook

### V. AGENCY POLICIES AND PROCEDURES

#### Q. Our Policy on Lobbying

We believe that our mission calls us to educate and engage our community in efforts to understand and impact policies and legislative proposals that impact the programs and services that our participants receive from government entities. Our bylaws allow us to lobby on such issues to the extent allowed by law. It is therefore important for staff to understand what lobbying is and how to track our expenses for these activities.

All lobbying activities will first be approved by the Chief Executive Officer.